CITY OF NANAIMO
THE HARBOUR CITY

Information Report

DATE OF MEETING May 8, 2023

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SUBJECT **DRAFT INTEGRATED ACTION PLAN AND DRAFT PRIORITY ACTIONS | A PROSPEROUS NANAIMO AND CITY STRUCTURE**

OVERVIEW

Purpose of Report:

To outline the process that will be used to review the Draft Priority Actions for A Prosperous Nanaimo and City Structure at the 2023-MAY-08 Governance and Priorities Committee meeting.

BACKGROUND

On 2023-MAR-27, APR-24 and APR-26 Staff introduced the draft Integrated Action Plan (IAP) and draft Priority List. At these meetings, the Governance and Priorities Committee (GPC) provided feedback on the draft priority actions for A Healthy Nanaimo, An Empowered Nanaimo, A Green Nanaimo and A Connected Nanaimo.

The Draft Integrated Action Plan & Priority List

The IAP is a supporting document to *City Plan: Nanaimo ReImagined*, and is a "library of actions" the City of Nanaimo is already doing, and would like to do over the immediate and long term to implement the policies in *City Plan* (Attachment A). The actions are drawn from previously endorsed or adopted plans, in addition to new actions identified by Staff to support the implementation of *City Plan*. The IAP is intended to be regularly referenced and reviewed by all City departments to guide their work.

The Draft Priority Actions (Attachment B) are intended to be the top actions prioritized by Council that will be implemented over the next four years. The draft priority actions are those actions recommended by Staff for Council consideration, and they are drawn from the full IAP "library of actions."

The IAP and Priority Actions are intended to be living documents, updated on an ongoing basis, to incorporate new actions and adjust or remove actions that have been achieved, become outdated, or superseded, accounting for new knowledge and directions from Council or planning processes. The IAP supports the City's commitment to integration and interdepartmental communication, with the goal of leveraging opportunity, investing efficiently, and maximizing the community benefit of City actions.

DISCUSSION

Using Zoom polls, the GPC members will be asked to provide feedback on the draft Priority Actions for A Prosperous Nanaimo, and City Structure (Part D). The proposed priority action list includes several actions reflecting motions passed by Council (identified by the star symbol); actions included in the 5-year Financial Plan (identified by a $ symbol); and other actions Staff

recommend for consideration. The GPC members may also review the full "library of actions" included in Part C and D of the draft IAP (Attachment A), and bring forward additional actions for consideration. When the review of the Draft Priority Action list is complete, a summary of the GPC feedback from all of the spring GPC – IAP sessions will be presented as a revised Integrated Action Plan (with an updated Priority Actions list).

CONCLUSION

IAP Review Schedule

The following schedule is proposed for the review of the 'Draft Priority Actions' and 'Draft Integrated Action Plan'. This schedule may shift depending on the time needed to review.

GPC Date	Proposed Topic Area – Draft Priority Actions
2023-MAY-08	A Prosperous Nanaimo and City Structure
2023-MAY-29	Continuation of City Structure - Neighbourhood Section. To consider Neighbourhood Association Priorities identified at the 2023-APRIL-26 meeting with Neighbourhood Associations, and review of any outstanding discussion items relating to all the priority areas.
TBD June GPC	Revised '*Integrated Action Plan*' which will include the 'Priority Actions' presented to GPC for consideration of endorsement.

SUMMARY POINTS

- The draft *Integrated Action Plan* is the full library of actions that articulate concrete steps the City will take to make progress towards the Five City Goals outlined in *City Plan: Nanaimo ReImagined*.
- The draft *Integrated Action Plan* is intended to be a living document that can be amended on an ongoing basis to reflect new priorities, knowledge, and directions.
- The Draft Priority Actions are intended to be the top actions this Council has identified as priorities over the next 4 years.
- The 2023-MAY-08 Governance and Priorities Committee meeting will be focused on reviewing the proposed actions for A Prosperous Nanaimo, and City Structure sections.

ATTACHMENTS

ATTACHMENT A: Link to Draft Integrated Action Plan
ATTACHMENT B: Draft Priority Actions

Submitted by:

Lisa Brinkman
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ATTACHMENT A

Link to “Draft Integrated Action Plan”: https://www.nanaimo.ca/docs/city-plan-documents/iap-draft.pdf

ATTACHMENT B

INTEGRATED ACTION PLAN PRIORITY ACTIONS

The priority list represent actions that Council have identified from the library of actions as priorities over the next 4 years to implement City Plan. They are a subset of a broader 'library' of actions to implement *City Plan* overall. This list is intended to be reviewed and updated every tear. The actions identified with a star represent Council Motions that were previously passed. Actions identified with a money symbol represent those endorsed in the 2023 - 2027 Financial Plan.

$ 2023 - 2027 Financial Plan ★ Council Motions

Ref.	Programs & Projects	Connected City Plan Policies
A GREEN NANAIMO		
GREENHOUSE GAS EMISSION REDUCTION		
ONGOING (Ongoing & Repeated)		
1	Update corporate policies for City owned facilities to reflect current and future energy and Greenhouse Gas emissions reduction requirements and other green building practices.	▶ C1.1.5
IMMEDIATE (0 - 4 Years)		
2 ★	Advocate to the Province of BC for a moratorium on all new natural gas connections and discourage fuel switching.	▶ C1.1.7
3 $ ★	Confirm final steps with respect to Nanaimo's Step Code implementation strategy, to ensure higher step code compliance requirements come into effect before the Provincial mandated implementation timelines.	▶ C1.1.8
4 $	Complete an inventory of energy use and Greenhouse Gas emissions of all community buildings, to identify building energy upgrade opportunities and challenges by building type. Depending on results, develop a financing program for home energy upgrades.	▶ C1.1.5
5	Update development permit requirements to include energy, climate, and water efficiency from a site and building design perspective. Develop guidelines that may include passive design techniques, shading, rainwater management, green roofs, building orientation, Water Wise landscape, building energy systems and renewable power generation, among other topics.	▶ C1.1.8
6 $	Conduct a City fleet electrification study.	▶ C1.1.9
CLIMATE ADAPTATION & HAZARD MANAGEMENT		
IMMEDIATE (0 - 4 Years)		
7	Use a climate risk and vulnerability assessment method to be used for reviewing large capital infrastructure investments in the city (e.g., a Public Infrastructure Engineering Vulnerability Committee (PIEVC)).	▶ C1.2.7
8	Develop a Green Shores strategy to help naturalize the shoreline to protect waterfront properties from flood risk and landslide, while also protecting and restoring habitats.	▶ C1.2.6

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A GREEN NANAIMO		
Ref.	**Programs & Projects**	**Connected City Plan Policies**
9 $	Develop an ecological accounting process for stream projects that identifies the values that streams provide. These include health, stormwater, biodiversity benefits to inform the potential for a stormwater utility which would provide budget towards maintaining natural infrastructure.	▶ C1.2.7
10	Develop a Sea Level Rise Management Plan.	▶ C1.2.9
11 $	Develop an extreme weather strategy, which includes results of the extreme heat risk mapping and assessment project (which includes direction on communications and community capacity building).	▶ C1.2.11
12	**Cat Stream Restoration |** Continue replacing invasive hawthorn forest and reed canary grass with native species to restore natural habitat and ecological function.	▶ C1.2.7
13 $	**Chase River Hydrology Study |** Develop and update a hydrology model for the Chase River watershed to account for extreme weather events and climate change, and determine flood flows. Use results to complete floodplain modeling for Chase River.	▶ C1.2.7
URBAN TREE CANOPY, NATURAL AREAS & GREENWAYS		
ONGOING (Ongoing & Repeated)		
14	**Departure Creek Enhancement |** Continue to work with the Pacific Salmon Foundation, Departure Creek Streamkeepers, and Snuneymuxw First Nation partners to enhance the Departure Creek intake and side channel project with riparian restoration and consider creating wetland habitat and flood management at Departure Bay Centennial Park on Departure Creek.	▶ C1.3.11
IMMEDIATE (0 - 4 Years)		
15	**Buttertubs & West Marsh Plan |** Implement actions in the Buttertubs & West Marsh Management Plan.	▶ C1.3.1 ▶ C1.3.11
16	**Linley Valley Park Management Plan |** Implement the actions in the Linley Valley Park Management Plan.	▶ C1.3.1 ▶ C1.3.11
WATER, SEWER & STORMWATER SERVICES		
ONGOING (Ongoing & Repeated)		
17 $	Target $28.2 million (20 year average)* for annual infrastructure system renewal.	▶ C1.5.3
18	Implement the Water Supply Strategy which applies current climate science to estimate water supply storage and distribution infrastructure required to meet future growth, and build resilience.	▶ C1.5.2 ▶ C1.5.3 ▶ C1.5.5
19 $	Continue to support the Regional District of Nanaimo's Drinking Water and Watershed Protection Technical Advisory Committee.	▶ C1.5.5
20 $	Continue the City's Water Saving Rebate Programs to reduce water consumption.	▶ C1.5.6
21 $	Continue to work with the Regional District of Nanaimo towards reducing infiltration and inflow from the City's sanitary sewer system in support of the Regional District of Nanaimo's Liquid Waste Management Plan.	▶ C1.5.9

* 18.8 million over 5 year average in 2023 - 2027 Financial Plan

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A GREEN NANAIMO		
Ref.	**Programs & Projects**	**Connected City Plan Policies**
IMMEDIATE (0 - 4 Years)		
22 $	Identify and communicate infrastructure capacity deficiencies impacting existing and future growth.	▶ C1.5.1
23 $	Evaluate funding constraints to meet renewal and upgrade demands and make a determination on timing and priorities in support of a Development Cost Charges Bylaw 2017 No. 7252 review.	▶ C1.5.1 ▶ C1.5.3 ▶ C1.5.7
24 $	Conduct an inventory and valuation of the City's natural assets (e.g. creeks/ streams, wetlands, forests) and incorporate these into the asset management program to protect and maintain their function.	▶ C1.5.13 ▶ C1.5.14 ▶ C1.3.14
25 $	Investigate and pursue a stormwater utility to support viability and resilience of the city's grey and green stormwater system.	▶ C1.5.17
26 $	**Mid-Town Water Supply |** Complete the Mid-Town Water Supply upgrade to provide redundancy and resilience in the water supply. Phase 1 | Pryde Avenue to Labieux Road. Phase 2 | College Drive to Pryde Avenue. Phase 3 | Labieux Rd to Vanderneuk Road.	▶ C1.5.1 ▶ C1.5.3 ▶ C1.5.7
27	**Vanderneuk Water Reservoir |** Construct a new reservoir at Vanderneuk to support future growth and resilience.	▶ C1.5.1 ▶ C1.5.7
SOLID WASTE MANAGEMENT		
ONGOING (Ongoing & Repeated)		
28	Work with organizations such as the Circular Cities and Regions Initiative and Carbon Disclosure Project to promote circular economy activities related to reuse, repair, shared and recycled content.	▶ C1.6.6
29 $	Continue Zero Waste education campaigns such as Waste Reduction Week, Single-Use Item Reduction, and Green Giving.	▶ C1.6.7
30 $	Expand City services such as Reuse Rendezvous and Trunk Sale to promote Zero Waste.	▶ C1.6.10
BROWNFIELD SITES		
IMMEDIATE (0 - 4 Years)		
31	Prepare a Brownfield Strategy (obtain grant funding if possible) to identify programs and actions to facilitate brownfield redevelopment, including financial and non-financial incentives.	▶ C1.7.1
ARTIFICIAL LIGHTING & DARK SKIES		
IMMEDIATE (0 - 4 Years)		
32	Complete a dark skies assessment of all parks and facilities and develop an action plan for improvements. The city assessment would include an analyses of light pollution and its sources, current lighting policies, priority dark sky locations, and recommendations for lighting fixtures and energy efficient principles.	▶ C1.8.3

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A CONNECTED NANAIMO

Ref.	Programs & Projects	Connected City Plan Policies
CONNECTED COMMUNITIES		
IMMEDIATE (0 – 4 Years)		
33	Implement pay parking technologies that allow multiple payment methods and remote payment (e.g., online, phone) for extending parking.	▶ C2.1.9
INTEGRATED WALK, ROLL, CYCLE & TRANSIT NETWORK		
IMMEDIATE (0 – 4 Years)		
34 $	Develop Bike Parking / End of Trip facilities for short and long-term bicycle parking around key trip generators such as urban centres, transit exchanges, and destination parks.	▶ C2.2.9 ▶ C2.2.14
35	**E & N Trail Improvements |** Illuminate the E & N Trail starting with Northfield Road heading north.	▶ C2.2.1 ▶ C2.2.9
36	**Linley Valley Greenway East-West Route |** Through the park planning process for Linley Valley Park, complete the Linley Valley Greenway as a hard surface trail that offers an accessible east-west route between Rutherford Road and Linley Road / Hammond Bay Road via the DL56 lands.	▶ C2.2.1 ▶ C2.2.9
37	**Off Bowen Road Active Mobility Route – East Wellington to Buttertubs |** Complete the next phase of the active mobility corridor parallel to Bowen Road, starting with the section between East Wellington Road and Buttertubs Drive when redevelopment of adjacent land occurs.	▶ C2.2.1 ▶ C2.2.9
38 $	**Third Street Pedestrian Upgrades |** Upgrade pedestrian and cycling facilities from Watfield Avenue to Pine Street.	▶ C2.2.1 ▶ C2.2.9
39 $	**Downtown Transit Hub |** Construct a downtown transit hub to support active transportation connections between Downtown and surrounding Neighbourhoods and Urban Centres.	▶ C2.2.19
RECREATIONAL TRAILS		
ONGOING (Ongoing & Repeated)		
40 $	**Westwood Lake Park Trails |** Work with user and bike groups to continue to maintain and expand the diversity of single-track trails at Westwood Lake Park. Consider the integration of adaptive trails. In addition, consider conflict reduction routes and techniques for mountain bikers at First and Second Beach.	▶ C2.3.3
IMMEDIATE (0 – 4 Years)		
41	Complete a wayfinding signage network update and develop an online app-based program for the recreational trail system that includes information on trail accessibility levels and special features.	▶ C2.3.2 ▶ C2.3.3
42	Create an implementation plan for more inclusive trails on City-owned sites including trails, trailheads, signage and information, and more.	▶ C2.3.10
43	**Beaufort Park Wellness Walkways |** Complete wellness walkways through Beaufort Park with trail surfacing upgrades, universally accessible features, and site furniture and comforts, as part of the Beaufort Park Plan implementation.	▶ C2.3.2 ▶ C2.3.3

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A CONNECTED NANAIMO

Ref.	Programs & Projects	Connected City Plan Policies
44	**Lotus Pinnatus Park – Nature Trails |** To reduce impacts from informal trail activities in Lotus Pinnatus Park, complete a dedicated soft surface trail and boardwalk network with signs and fencing to restrict access to sensitive areas.	▶ C2.3.3
45 $	**Mid-Town Connector – Beban Park Link |** In collaboration with the Mid-Town Water Supply infrastructure upgrades which includes a trail connection between the E&N Trail and Parkway Trail, complete an urban hard surface trail connection through Beban Park in accordance with the Beban Park Master Plan.	▶ C2.3.2 ▶ C2.3.3
46	**Walley Creek Trail – East Extension |** Through development, extend the hard surface Walley Creek Trail corridor East between Vista View Crescent and McGuffie Road. Connect with the Hammond Bay Neighbourhood Commercial Centre.	▶ C2.3.2 ▶ C2.3.3
47 $	**Walley Creek Trail – West Extension |** Through development, extend the hard surface Walley Creek Trail corridor between Entwhistle Road and Springfield Place.	▶ C2.3.2 ▶ C2.3.3
SAFE MOBILITY		
IMMEDIATE (0 – 4 Years)		
48 $	Target $365,000 over the next 5 years to enhance safety through traffic calming.	▶ C2.4.3
49	Create a Vision Zero Toolkit to support strategic monitoring, assessing, and mitigation of collision characteristics across the City.	▶ C2.4.5
50	Utilizing emerging Artificial Intelligence technology, undertake a pilot project to test the capabilities of the system to predict collision patterns at intersections to enable staff to proactively make changes at potential high-risk intersections that have yet to generate high collision rates.	▶ C2.4.5
COMPLETE STREETS		
ONGOING (Ongoing & Repeated)		
51	Work with the Ministry of Transportation and Infrastructure to transition the Island Highway (19A) through or adjacent to Urban Centres to become Mobility Arterial Street.	▶ D4.3.22
IMMEDIATE (0 – 4 Years)		
52 $	**Cranberry Avenue/Island Hwy – Intersection Improvements |** Implement intersection improvements and expanded left-turn capacity to reduce congestion for vehicles entering or leaving the Cinnabar Valley via Cranberry Avenue. Timing of this project is correlated to future development within the Cinnabar Valley.	▶ C2.5.3
53 $	**Design Commercial |** Complete a conceptual design from Commercial/Wallace/Albert Street & Victoria Crescent intersection to Front Street.	▶ C2.5.2
54 $	**Mid-Town Gateway Complete Street |** Complete the Boxwood Connector complete street as part of the Mid-Town Gateway and Water Supply Infrastructure upgrades to provide a complete street multi-modal link in Central Nanaimo.	▶ C2.5.1

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A CONNECTED NANAIMO

Ref.	Programs & Projects	Connected City Plan Policies
55 $	**Terminal Avenue Corridor Improvements |** Complete construction Phase 1 - Esplanade Street to Commercial Street to support the Downtown Transit Exchange.	▶ C2.5.1 ▶ C2.5.3
56	**Stewart Avenue Complete Street Corridor - North of Cypress |** Consistent with the proposed vision within the Newcastle + Brechin Neighbourhood Plan, study options for reallocating space within the existing Stewart Avenue cross-section to create AAA cycling facilities and shorten crosswalks along the corridor.	▶ C2.5.2 ▶ C2.5.4 ▶ C2.5.5
57	**Stewart Avenue Complete Street - Terminal to Cypress |** Redistribution of space along Stewart Avenue demonstrates that numbered Highways can be integrated into an urban environment while still supporting all mobility needs.	▶ C2.5.2

A HEALTHY NANAIMO

Ref.	Programs & Projects	Connected City Plan Policies
COMMUNITY SAFETY & SECURITY		
ONGOING (Ongoing & Repeated)		
58 $	Support the Nanaimo Situation Table's work to address the needs of high-risk individuals.	▶ C3.1.5
59 $	Continue to support the Systems Planning Organization to implement the Health and Housing Action Plan and to provide leadership and coordination of services to Nanaimo's most vulnerable citizens.	▶ C3.1.9
60 $	Work with BC Housing to identify opportunities for additional shelters and fund additional shelter space.	▶ C3.1.9
IMMEDIATE (0 - 4 Years)		
61	Construct a new Royal Canadian Mounted Police (RCMP) detachment.	▶ C3.1.1
62 $	Implement the Downtown Nanaimo Community Safety Action Plan.	▶ C3.1.1
63 $	Implement a Parking Facility Security Assessment in the downtown area (Bastion, Vancouver Island Conference Centre, and Harbour Front Parkades).	▶ C3.1.7
64	Work with BC Housing to establish a Navigation Centre for up to 60 transitional beds.	▶ C3.1.10
AFFORDABLE HOUSING		
IMMEDIATE (0 - 4 Years)		
65 ★	Complete the following Affordable Housing Strategy Projects: ▶ Expand secondary suite policy and update coach house policy; and ▶ Complete an analysis of Urban Centre and Corridor land use designations with the objective of pre-zoning appropriate parcels for affordable housing.	▶ C3.2.2 ▶ C3.3.8

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A HEALTHY NANAIMO		
Ref.	**Programs & Projects**	**Connected City Plan Policies**
66 ★	Review the Delegation Bylaw to consider increasing the delegation of development permits for affordable housing.	▶ C3.2.6
67 ★	Consider new authority in the Local Government Act to not require Public Hearings for rezonings.	▶ C3.2.6
68 ★	Develop a Family-Friendly Housing policy to encourage the construction of more two and three plus bedroom units in new multi-family developments.	▶ C3.2.7 ▶ C3.2.8
69 ★	Provide an education and awareness campaign for developers and other housing providers on ways the City supports affordable housing.	▶ C3.2.8
70 ★	Create a tenant relocation policy to support tenants impacted by redevelopment and displacement.	▶ C3.2.15
71 ★	Review Schedule D of the Zoning Bylaw (i.e. Density Bonusing) to further incentivize affordable housing.	▶ C3.2.18
72	Identify sites for acquisition and potential partnerships for affordable and supportive housing projects.	▶ C3.2.2
73	Complete a review of the Downtown Revitalization Tax Incentive Programs.	▶ C3.2.6
74	Finalize the Park Avenue Concept Plan (933 Park Avenue) including consideration of affordable housing.	▶ C3.2.18
INTERGENERATIONAL LIVING		
ONGOING (Ongoing & Repeated)		
75 $	Support equitable access for children, youth, and families to City recreational programs and facilities. Examples include the LEAP program, supports to sport and youth organizations, and the Health Hub at the Nanaimo Aquatic Centre.	▶ C3.3.2
76	Work with School District 68 to support and prioritize the integration of childcare spaces into elementary school sites across the city.	▶ C3.3.4
IMMEDIATE (0 - 4 Years)		
77 ★	Develop an Accessible and Adaptable Housing policy to increase the amount of adaptable and accessible residential units that: ▶ Explores requiring a minimum number of adaptable units for all new developments, including flexibility and options for different types of housing. ▶ Considers higher adaptable unit requirements for seniors-oriented developments. ▶ Encourages the use of universal design features.	▶ C3.3.8 ▶ C3.3.9 ▶ C3.3.10 ▶ C3.3.11
78 $★	**South End Community Centre –** Create a fully integrated community wellness centre for all ages.	▶ C3.3.6
79	**Bowen Park |** Work with Island Health to create a Memory Clinic.	▶ C3.3.6

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A HEALTHY NANAIMO		
Ref.	Programs & Projects	Connected City Plan Policies
FOOD SECURITY		
ONGOING (Ongoing & Repeated)		
80	Work with neighbourhoods and community groups to expand opportunities for community gardens.	▶ C3.4.1
81	Support installation of infrastructure required for food production in appropriate City owned locations such as the Beban Learning Gardens.	▶ C3.4.15
82	Continue to acquire and manage parks, public lands, and water assets that have food production values, such as the Beaufort Park Food Forest.	▶ C3.4.18
IMMEDIATE (0 - 4 Years)		
83	**East Wellington Park |** Through community partnerships, implement food production and agroforestry supporting infrastructure at East Wellington Park.	▶ C3.4.13
84	**Beban Park |** Work with community partners to develop additional agricultural and food production / showcase areas within the central development area at Beban Park.	▶ C3.4.13
85	**Diver Lake Park |** Integrate fishing features into the design of future sections of the boardwalk / trail.	▶ C3.4.16
86	**Lakeview Park (Long Lake) |** Install a fishing float/multi-use access points at Lakeview Park for fishing, harvesting, and launching.	▶ C3.4.16
87	**933 Park Avenue |** Through community partnerships, implement food production and agroforestry supporting infrastructure at 933 Park Avenue.	▶ C3.4.16
88	**Westwood Lake Park |** Improve amenities for universal access, fishing, and harvesting at Westwood Lake Park.	▶ C3.4.16
EMERGENCY MANAGEMENT		
IMMEDIATE (0 - 4 Years)		
89	Update the Emergency Response and Recovery Plan.	▶ C3.5.2
90	Update the Hazard Risk Vulnerability Assessment.	▶ C3.5.6 ▶ C3.5.7
RECREATIONAL, CULTURE & WELLNESS		
ONGOING (Ongoing & Repeated)		
91	Identify creative ways to recruit and retain certified lifeguards and instructors to support the day-to-day operations as well as the expansion of aquatic programming.	▶ C3.6.1
92	**Beban Park Master Plan |** Continue the phased implementation of the Beban Park Master Plan and the Beban Park Facility Plan with updates based on engagement from the City Plan – Nanaimo ReImagined process.	▶ C3.6.22
RECREATIONAL, CULTURE & WELLNESS		
IMMEDIATE (0 - 4 Years)		
93	Implement the actions in the Sports Tourism Strategy.	▶ C3.6.1

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A HEALTHY NANAIMO

Ref.	Programs & Projects	Connected City Plan Policies
94	Expand recreation and wellness programs to include more after-school activities for 10-17 year-olds, as the needs of this population are generally not met in licensed childcare programs.	▶ C3.6.2 ▶ C3.6.10
95	Explore the need for additional dry-floor facilities such as the development of a Fieldhouse.	▶ C3.6.2
96	Conduct a research project into barriers, which may inhibit participation in community wellbeing programs and identify implementable actions to reduce barriers.	▶ C3.6.10 ▶ C3.6.11
97	In collaboration with Snuneymuxw First Nation, develop and implement a strategy for increasing Indigenous youth participation in recreation, culture, and sport.	▶ C3.3.16
98	Undertake a comprehensive review and update of park and facility allocation guidelines with a lens of equity and inclusivity.	▶ C3.6.26
99	Using the information gathered through City Plan – Nanaimo Relmagined stakeholder and public engagement process, prepare a community needs assessment with recommendations for phased upgrades and additions of new indoor recreation facilities. These may include additional ice sheets, gymnasium space with consideration for community hub planning and partnership infrastructure projects, future pool needs, indoor and outdoor courts, artificial fields, and, dry floors.	▶ C3.6.21
100	Work collaboratively with the Economic Development and Tourism teams to develop and execute a coordinated marketing strategy for community wellbeing services in the city. Consider potential alignment / integration with a cultural services marketing strategy.	▶ C3.6.22
101	Develop a shared use agreement with School District 68 that is specific to gymnasium and shared use for Parks, Recreation, Culture & Wellness programming.	▶ C3.6.30
102 $★	**South End Community Centre |** Proceed with analysis, site selection, design, and development of a South End Community Wellness Facility that integrates recreation, health, culture, and community service components.	▶ C3.6.19
103 $	**Loudon Activity Centre & Boathouse – Building Stage |** Proceed with the construction of a Loudon Activity Centre & Boathouse and associated park improvements to improve amenities for users.	▶ C3.6.20
104 $	**Third Street Sports Zone – Design & Building Stage |** Proceed with design and implementation of the Third Street Sports Zone (Stadium District) to accommodate further stadium facilities including increased seating capacity and supporting amenities.	▶ C3.6.20

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AN EMPOWERED NANAIMO		
Ref.	**Programs & Projects**	**Connected City Plan Policies**
TRUTH & RECONCILIATION		
ONGOING (Ongoing & Repeated)		
105	Continue to implement the Council endorsed Plan to implement the Truth and Reconciliation Commission's Call to Action #57 and the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) by providing City staff with learning opportunities to build cultural competency and strengthen the City's role as an inclusive employer and community.	▶ C4.1.1
106 $	Develop and support a variety of reconciliation events and learning opportunities such as the ongoing partnership with Snuneymuxw First Nation, School District 68 and others, to plan and host events including National Indigenous Peoples Day, June 21 and National Truth and Reconciliation Day, September 30.	
107	Work with the Nanaimo Prosperity Corporation and the Petroglyph Development Group to create joint economic opportunities.	▶ C1.1.14
108 $	In partnership with Snuneymuxw First Nation, continue to review and prioritize updates to/new-historical signage in areas of significance to Snuneymuxw First Nation.	▶ C4.1.16
IMMEDIATE (0 - 4 Years)		
109	Explore partnering opportunities in areas related to skill development and training with Snuneymuxw First Nation.	▶ C4.1.1
110	Work with Snuneymuxw First Nation to develop content for the City website relating to the nation and land acknowledgement.	▶ C4.1.13
111	Work with Snuneymuxw First Nation, the Provincial Government, and the Regional District of Nanaimo to enable Snuneymuxw First Nation members living on reserve to participate in City elections.	▶ C4.1.13
112	**100 Comox Road |** Work with Snuneymuxw First Nation towards the transfer of 100 Comox Road property adjacent to Swy-a-lana Park.	▶ C4.1.12
113	**Departure Bay Recreational Areas |** Work with Snuneymuxw First Nation on parks and recreational area improvements.	▶ C4.1.12
114	**Te'tuxwtun – Fifth Street Properties Project |** Continue to work in partnership with Snuneymuxw First Nation, School District 68, and BC Housing to jointly plan and develop the Fifth Street Properties to create an integrated community site providing housing, education, and recreation opportunities as supported by the joint Memorandum of Understanding.	▶ C4.1.12
EQUITY & INCLUSIVITY		
ONGOING (Ongoing & Repeated)		
115	Revise the internal style guide to standardize gender inclusivity and gender neutrality in municipal communications.	▶ C4.2.9
IMMEDIATE (0 - 4 Years)		
116 $	Establish and support the Advisory Committee on Accessibility and Inclusiveness as required by the Accessibility BC Act.	▶ C4.2.1

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AN EMPOWERED NANAIMO		
Ref.	**Programs & Projects**	**Connected City Plan Policies**
117	Work with the Advisory Committee on Accessibility and Inclusiveness and other organizations to identify ways to create a welcoming, inclusive atmosphere in the city, including city owned facilities.	▶ C4.2.1
118	Allocate staff resources to create a Recreation Coordinator position to focus on equity and inclusivity for City programs and facilities.	▶ C4.2.1
ACCESS FOR ALL		
ONGOING (Ongoing & Repeated)		
119	Continue to explore and implement existing and emerging technologies to improve access to City services online, via phone, and in person for citizens with audio-visual accessibility needs.	▶ C4.3.3
120	Conduct an inventory of all City-owned public buildings and facilities to identify those that would benefit from accessibility and gender diversity updates and create a prioritized list for upgrades, aligning with planned park and facility upgrades where possible.	▶ C4.3.6
IMMEDIATE (0 - 4 Years)		
121 ★	Work with the Regional District of Nanaimo Transit to improve the visibility and uniformness of transit stops so that they are universally accessible for all citizens.	▶ C4.3.24
122 $ ★	Work with the Advisory Committee on Accessibility and Inclusiveness to identify ways to improve public transit infrastructure for all users, particularly to rapid and frequent transit routes, and access to City owned facilities and City run programs.	▶ C4.3.24
123 $	**Accessible Beaches |** Install accessible beach accesses at popular beach locations such as Westwood Lake First Beach, Swy-a-lana Lagoon, Loudon Park, Neck Point, Colliery Dam, and Departure Bay.	▶ C4.3.6 ▶ C4.3.7
124	**Beban Park Pool |** Implement recommendations from the Beban Pool accessibility audit.	▶ C4.3.6 ▶ C4.3.7
125 $	**Nanaimo Aquatic Centre |** Update the existing children's water feature at the Nanaimo Aquatic Centre to include universal access.	▶ C4.3.6 ▶ C4.3.7
126	**Stevie Smith Bike Park |** Add adaptive and beginner routes into the Stevie Smith Bike Park skills area to accommodate riders with disabilities and new riders.	▶ C4.3.7
127 $	**Westwood Lake Park |** Complete improvements at First Beach including accessible parking as recommended by the Advisory Committee on Accessibility and Inclusivity.	▶ C4.3.6 ▶ C4.3.7
128	**Nanaimo Aquatic Centre, Bowen Park Social Centre and Frank Crane Arena |** Complete the accessibility assessments for the Nanaimo Aquatic Centre, Bowen Park Social Centre, and Frank Crane Arena.	▶ C4.3.10

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AN EMPOWERED NANAIMO

Ref.	Programs & Projects	Connected City Plan Policies
CULTURE		
IMMEDIATE (0 - 4 Years)		
129	Prepare a strategy that raises the awareness of the role culture plays through culture grants in supporting the production and delivery of arts and culture activity.	▶ C4.5.2
130	Work with local cultural organizations such as the Nanaimo Art Gallery, Nanaimo Museum, Port Theatre, and Vancouver Island Regional Library to increase opportunities for working together to share resources and build capacity within organizations.	▶ C4.5.16
131	**Beban Park & Cultural Interpretation |** Integrate public art and natural and cultural interpretation into the Beban Park Campus as part of ongoing park upgrades. *Refer to the Beban Park Master Plan.*	▶ C4.5.8
132	**Nanaimo Art Gallery Phased Development Plan |** Support the adopted Nanaimo Art Gallery phased development plan at 150 Commercial Street, and assist in the completion of a new feasibly study for the Gallery that explores options of expansion and establishing a "Class A" public art gallery. *Refer to the Nanaimo Art Gallery Feasibility Study.*	▶ C4.5.2 ▶ C4.5.3 ▶ C4.5.4
133	**South End Community Centre |** As part of the feasibility study, explore options for including cultural spaces within a future South End Community Centre.	▶ C4.5.2
134	**Stadium District |** Integrate public art and natural and cultural interpretation into the Stadium District as part of ongoing facility upgrades.	▶ C4.5.8
135	**Swy-A-Lana Park |** Improve the Lions Pavilion to improve the acoustics and audience views.	▶ C4.5.2
136	**Vancouver Island Conference Centre |** Provide new space for arts and culture programming, including using the Shaw Auditorium.	▶ C4.5.5
ARCHAEOLOGY & HERITAGE		
IMMEDIATE (0 - 4 Years)		
137 $	Complete an Archaeological Overview Assessment in partnership with Snuneymuxw First Nation.	▶ C4.6.2
138	Work with Snuneymuxw First Nation to identify and understand sites of special cultural and traditional significance that may not be recognized under Provincial legislation.	▶ C4.6.3
139	Work with the Japanese Heritage Society to create a Japanese History interpretive landscape and signage feature in a public space in Nanaimo.	▶ C4.6.12
140	Using an equity and diversity lens, undertake a review of the City's existing culture and heritage interpretive signs, plaques, brochures, website, and other public promotion and communication sources and implement updates.	▶ C4.6.14 ▶ C4.6.15
141 $	**Chinese Cemetery |** Rehabilitate the arch gateway structure at the Chinese Cemetery.	▶ C4.6.4

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AN EMPOWERED NANAIMO

Ref.	Programs & Projects	Connected City Plan Policies
PUBLIC ART PROJECTS & PROGRAMS		
ONGOING (Ongoing & Repeated)		
142	Continue to commission artists to undertake major capital public art projects in the development and renovation of civic infrastructure, including streets, buildings, and parks.	▶ C4.7.3
143 $	Maintain the Temporary Public Art Program, which supports artists in the creation of new works, by providing necessary resources and staff support through the course of project development and realization.	▶ C4.7.9
144	Allocate funding for public art into capital budgets for above ground City projects (including, but not limited to parks, facilities, and streets).	▶ C4.7.9
IMMEDIATE (0 - 4 Years)		
145	**Beban Park Art Treatment |** Implement a fun and interactive public art treatment to enhance the campus presence of Beban Park facing Bowen Road (a reference example is Larry McNabb Sport Zone). *Refer to the Beban Park Master Plan.*	▶ C4.7.2 ▶ C4.7.3
146	**Midtown Gateway Public Art |** Integrate a public art feature into the Midtown Gateway project along Boxwood Drive.	▶ C4.7.2 ▶ C4.7.3
147	**Loudon Activity Centre & Boat House |** Integrate a public art feature into the Loudon Activity Centre & Boat House.	▶ C4.7.2 ▶ C4.7.3
148	**South End Community Centre |** Integrate a public art feature into the South End Community Centre.	▶ C4.7.2 ▶ C4.7.3
149	**Harewood Turf Fields |** Integrate a public art feature into the Harewood Turf Fields.	▶ C4.7.2 ▶ C4.7.3
150	**Westwood Lake Park |** Integrate a public art feature into the Westwood Lake improvement project.	▶ C4.7.2 ▶ C4.7.3
COMMUNITY EVENTS, FESTIVALS, TOURNAMENTS & GATHERINGS		
ONGOING (Ongoing & Repeated)		
151 $	Maintain a Downtown Event Revitalization Funding Grant to support events and initiatives which attract residents and visitors to downtown, such as the International Jazz Festival and Downtown Night Market.	▶ C4.8.4 ▶ C4.8.11
152	Work with Tourism Nanaimo and the Nanaimo Hospitality Association to attract shoulder-season and off-season events and gatherings such as the BC 55+ Games.	▶ C4.8.13
IMMEDIATE (0 - 4 Years)		
153	Work with First Nations, Team Nanaimo, Indigenous Sports, Physical Activity & Recreation Council (ISPARC), and other partners to develop a bidding plan to host the North American Indigenous Games.	▶ C4.8.1
154	Implement the Sport Tourism Strategy options which include focusing on Indigenous sport, all things cycling, paddling, individual/small sport disciplines, adaptive sport, and sport business.	▶ C4.8.2 ▶ C4.8.8

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AN EMPOWERED NANAIMO		
Ref.	**Programs & Projects**	**Connected City Plan Policies**
PARKLAND & PARK AMENITY MANAGEMENT		
ONGOING (Ongoing & Repeated)		
155	Maintain a Land Acquisition Strategy to identify desirable locations for future parks, trails and nature areas, recreation, culture, and heritage sites.	▶ C4.9.3
IMMEDIATE (0 - 4 Years)		
156	Establish additional dog off-leash sites in under-serviced areas.	▶ C4.9.22
157 $	**Beaufort Park Improvements |** Complete the Beaufort Park Improvement Plan including: ▶ Wellness walkways and accessible seating; ▶ Removal of invasive species; ▶ Integrated stormwater management (i.e., Millstone upgrades); ▶ Expansion of local food production areas (with partners); ▶ Infrastructure to support food production areas; and, ▶ Consideration of other recreational amenities such as disc golf.	▶ C4.9.8 ▶ C4.9.9
158	**Deverill Square Park Sport Courts |** Acquire the sport courts adjacent to Deverill Square Park and make available for public access. Refer to the Deverill Square Park Improvement Plan.	▶ C4.9.3
159	**East Wellington Park Improvements |** Implement the East Wellington Park Improvement Plan (once complete) including: ▶ Public access improvements; ▶ Food production and agroforestry supporting infrastructure; ▶ Habitat enhancement projects along the Millstone River and park wetlands; ▶ Dark sky viewing amenity integration; and, ▶ Trail system improvements within the site and connecting to external networks.	▶ C4.9.8 ▶ C4.9.9 ▶ C4.9.10 ▶ C4.9.12
160 $	**Harewood Centennial Park Improvements |** Implement the Harewood Centennial Park Improvement Plan including: ▶ Conversion of Sherry Fields to artificial turf (2023); ▶ A mountain bike skills park with beginner features (2023); ▶ Expanded parking and pedestrian facilities parallel to Howard Avenue; ▶ A more inclusive playground; ▶ Partnerships with the Harewood Neighbourhood Association and residents to support stewardship of the park; ▶ A trail system around the entire campus in partnership with the school district; ▶ Interpretive signage (historical and ecological) along the trails; and ▶ Stormwater management features.	▶ C4.9.8 ▶ C4.9.9 ▶ C4.9.11 ▶ C4.9.12
161	**Linley Valley Park |** Complete and implement a Park Improvement Plan, including an Environmental Management Plan that includes considerations for environmental management, recreational access, trail networks, circulation, and interpretive information.	▶ C4.9.8 ▶ C4.9.9 ▶ C4.9.12

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AN EMPOWERED NANAIMO		
Ref.	**Programs & Projects**	**Connected City Plan Policies**
162 $	**Loudon Park Improvements |** Implement the Loudon Park Improvement Plan including: ▶ A community activity centre in 2022/23; and ▶ Playground and park improvements as per 2021 updated concept plan.	▶ C4.9.8 ▶ C4.9.9 ▶ C4.9.12
163	**Neck Point Park Improvements |** Complete the implementation of the Neck Point Park Improvement Plan including: ▶ Pedestrian access and safety improvements on Dean Finlayson Way to provide better access from Morningside Drive; ▶ Create accessible beach access at Finn Beach; ▶ Clarified park entrance and parking lot circulation, organization, and signage in the main lot / trailhead area; and, ▶ Additional amenities for scuba dive use.	▶ C4.9.8 ▶ C4.9.9 ▶ C4.9.12
164 $	**Stadium District |** Complete the development of the Stadium District, as a primary area for sporting and outdoor event development.	▶ C4.9.8
WATERFRONT USE & PROTECTION		
ONGOING (Ongoing & Repeated)		
165	Provide information in waterfront parks about environmentally sensitive areas and habitats and how to support their protection.	▶ C4.10.12
IMMEDIATE (0 - 4 Years)		
166 ★	**Waterfront Walkway Development |** Carry out the Waterfront Walkway Implementation Plan Sections 1-6, starting with Section 1.	▶ C4.10.1
167	**Departure Bay Cultural Information |** Work with Snuneymuxw First Nation to strengthen cultural information along the Departure Bay walkway.	▶ C4.10.1
168	**Diver Lake Loop Trail |** Acquire land and build a loop trail around Diver Lake, considering railing design and pullouts that support fishing and multiple uses where possible.	▶ C4.10.6 ▶ C4.10.11
169	**Linley Point Pond Improvements |** Implement the Linley Point Pond Environmental Management Plan while balancing public physical and visual access to stormwater management features.	▶ C4.10.12
170	**Port Drive Waterfront Park |** Implement waterfront improvements described in the Port Drive Master Plan including extension of the Waterfront Walkway and creation of new waterfront park.	▶ C4.10.1 ▶ C4.10.2 ▶ C4.10.3
171	**Swy-A-Lana Park Waterfront Improvements |** Implement waterfront-specific recommendations from the Maffeo Sutton Master Plan including: ▶ Habitat quality improvements along the Millstone River and estuary; ▶ Addition of locations that allow physical access the water (for car-top vessels, fishing, and improved beach access); and ▶ Beach, kayak launch, and accessibility enhancements of the beach at the north end of the Queen Elizabeth Promenade.	▶ C4.10.11 ▶ C4.10.17 ▶ C4.10.18

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A PROSPEROUS NANAIMO

Ref.	Programs & Projects	Connected City Plan Policies
ECONOMIC CAPITAL		
IMMEDIATE (0 - 4 Years)		
172 $	Complete, adopt, and start implementing the City of Nanaimo Sponsorship Plan by 2023.	▶ C5.1.1
173	Implement the actions of the Mayor's Leaders' Table Infrastructure Ask, which lays out inventory of infrastructure asks and needs over the next 10 years.	▶ C5.1.1 ▶ C5.1.2
174	Advocate for new and expanded health care services and an improved facility at Nanaimo Regional General Hospital that meet the service standards of similar communities in the province.	▶ C5.1.6
175	Commission a commercial and industrial Transportation and Logistics Strategy with a focus on Duke Point and the Nanaimo Airport.	▶ C5.1.7
176 ★ $	**1 Port Drive |** Continue to work on the phased development of 1 Port Drive by supporting rezoning, subdivision, and disposition of the property to create a signature waterfront development. Complete an Investment Package for 1 Port Drive.	▶ C5.1.4
177	**Stewart Avenue (Newcastle Drive) |** Work with the Nanaimo Port Authority in redeveloping the properties along Stewart Avenue (Newcastle Channel) to encourage the development of the Waterfront Walkway and investment in new marina, office, and tourism development.	▶ C5.1.4
HUMAN, SOCIAL & ENVIRONMENTAL CAPITAL		
IMMEDIATE (0 - 4 Years)		
178	Work with the Chamber of Commerce and Snuneymuxw First Nation on the development of an Indigenomics Program within the city to support Snuneymuxw and other First Nations as active players in a prosperous economy.	▶ C5.2.3
BUSINESS DEVELOPMENT		
IMMEDIATE (0 - 4 Years)		
179	Re-establish a full Business Retention and Expansion (BRE) program.	▶ C5.3.1 ▶ C5.3.3 ▶ C5.3.7 ▶ C5.3.8
180	Exploit the use of alternative datasets to provide new insights and make better decisions.	▶ C5.3.2
INNOVATION & TECHNOLOGY		
ONGOING (Ongoing & Repeated)		
181	Encourage further development of Vancouver Island University as a regional centre for technology development and innovation.	▶ C5.4.3

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A PROSPEROUS NANAIMO		
Ref.	**Programs & Projects**	**Connected City Plan Policies**
IMMEDIATE (0 – 4 Years)		
182	As part of the City Broadband Strategy, research a business case to build, own, and operate a municipal broadband utility to service the Downtown, Hospital, and University Urban Centres (i.e., a community fiber initiative).	▶ C5.4.1
183	Promote development of a downtown hub involving the tech sector and complementary sectors and services.	▶ C5.4.1 ▶ C5.4.3
184	Develop an Intelligent Community Plan and Broadband Strategy that identifies how the community will use digital infrastructure, information, and communications technologies.	▶ C5.4.3 ▶ C5.4.6
PLACEMAKING & INVESTMENT ATTRACTION		
IMMEDIATE (0 – 4 Years)		
185	Create a coordinating visual brand and general narrative for Nanaimo in partnership with Tourism Nanaimo and the Nanaimo Prosperity Corporation.	▶ C5.5.6 ▶ C5.5.7
TOURISM		
ONGOING (Ongoing & Repeated)		
186	Continue to market Nanaimo as a destination for Meetings and Events using a 'Team Nanaimo' approach, following the Memorandum of Understanding between the Nanaimo Hospitality Association, Tourism Nanaimo, and the Vancouver Island Conference Centre.	▶ C5.6.1
187	Work with Snuneymuxw First Nation and BC Parks to promote and further develop Saysutshun as a tourism destination.	▶ C5.6.4
188	Focus on creating signature tourism events across the city in the off season as a call to action to visit the city, drawing on the regional markets in southern BC, Puget Sound, and Alberta cities with regional air connections such as mountain biking, swimming tournaments, Provincial Field Lacrosse and other niche events aligned with the Sports Tourism Strategy.	▶ C5.6.1 ▶ C5.6.3 ▶ C5.6.7
IMMEDIATE (0 – 4 Years)		
189 $	**Maffeo Sutton Washroom Upgrades |** Complete washroom upgrades to support events.	▶ C5.6.1
190 $	**Stadium District Improvements |** Complete the Third Street Stadium District.	▶ C5.6.1

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CITY STRUCTURE

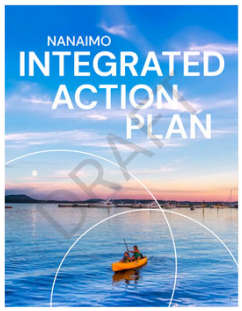
Ref.	Programs & Projects	Connected City Plan Policies
FUTURE LAND USE DESIGNATIONS		
ONGOING (Ongoing & Repeated)		
191	Monitor target densities for residential Future Land Use Designations on a yearly basis.	▶ D4.3.38 ▶ D4.3.69 ▶ D4.4.13 ▶ D4.4.19 ▶ D4.5.18 ▶ D4.5.23 ▶ D4.5.37 ▶ D4.5.43
192	Work with SD 68 to identify future school sites, childcare facilities, and recreational, cultural, and wellness facilities within Urban Centres.	▶ D4.3.19
IMMEDIATE (0 - 4 Years)		
193	Update the Zoning Bylaw No. 4500 to be consistent with City Plan.	▶ D4
AREA PLANNING		
IMMEDIATE (0 - 4 Years)		
194 $	Prepare an Area Plan for Woodgrove Urban Centre that provides detailed land use, policy guidance, infrastructure planning, and amenity needs.	▶ E1.1.3
195	Prepare an Area Plan for the Southgate Urban Centre that provides detailed land use, policy guidance, infrastructure planning, and amenity needs.	▶ E1.1.3
NEIGHBOURHOOD PLANNING		
ONGOING (Ongoing & Repeated)		
196 ★ $	Implement the Neighbourhood Associations Supports Policy. ▶ Council will host an annual engagement opportunity to hear the collective concerns and priorities or neighbourhoods, and to share updates on City initiatives. ▶ Official Community Plan amendments and Rezoning development applications will continue to be referred to relevant neighbourhood associations for input purposes, and development permit applications will continue to be referred to relevant neighbourhood associations for information. ▶ Provide services and support to neighbourhood associations. ▶ Maintain a map of neighbourhood association self-defined boundaries for public and reference purposes.	▶ E1.2.1 ▶ E1.2.3 ▶ E1.2.7 ▶ E1.2.8
IMMEDIATE (0 - 4 Years)		
197	Prepare an engagement strategy to identify neighbourhood planning / census track priorities to inform Council consideration of investment priorities.	▶ E1.2.4
198	Work with Vancouver Island University, School District 68, and private developers to explore the potential for major developments along Wakesiah Avenue an Fifth Street.	▶ C1.1.1 ▶ C1.1.8

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CITY STRUCTURE		
Ref.	**Programs & Projects**	**Connected City Plan Policies**
199	Explore expanding geothermal energy in the Vancouver Island University Secondary Urban Centre.	▶ C1.1.1 ▶ C1.1.8
DEVELOPMENT PERMIT & HERITAGE CONSERVATION AREAS		
IMMEDIATE (0 - 4 Years)		
200	Update the Development Permit Area guidelines to be consistent with City Plan policies, with specific focus on: ▶ General Development Permit Area Design Guidelines; and ▶ Steep Slope Development Permit Area Guidelines	▶ E3
FINANCIAL MECHANISMS & COMMUNITY BENEFITS		
IMMEDIATE (0 - 4 Years)		
201	$ Review and update Development Cost Charge Bylaw 2017 No. 7252.	▶ E4.1.4

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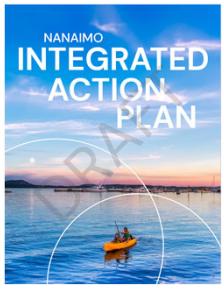


Draft Integrated Action Plan

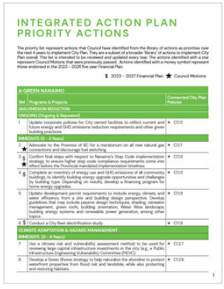
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Draft Integrated Action Plan & Priority Actions|

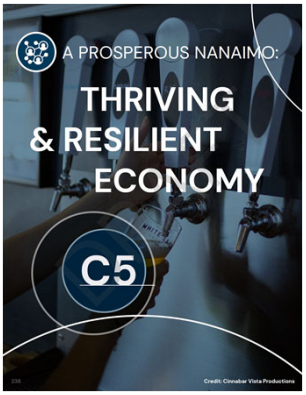


Attachment A



Attachment B

A PROSPEROUS NANAIMO|



ZOOM POLLS
ON DRAFT
PRIORITY
ACTIONS

CITY STRUCTURE|



ZOOM POLLS
ON DRAFT
PRIORITY
ACTIONS

NEXT STEPS|

- 2023-MAY-29 | Continuation of City Structure – Neighbourhood Section
- TBD June GPC | Revised IAP and Priority List for endorsement

2023 Emergency Program Overview

May 8, 2023

1

Agenda

1. Program Overview
   a) Manager
   b) Hierarchy
2. EOC
   a) Principles
   b) Structure
   c) Roster
3. Emergency Program Act Update
   a) First Nations Engagement
   b) Expanding Responsibilities

2

Program Manager

Professional background:

- BC Wildfire
- Team Rubicon Canada
- Health Emergency Management BC
- Emergency Management and Continuity Consulting

Qualifications

- MA – Disaster & EM
- Certificate - Business Continuity







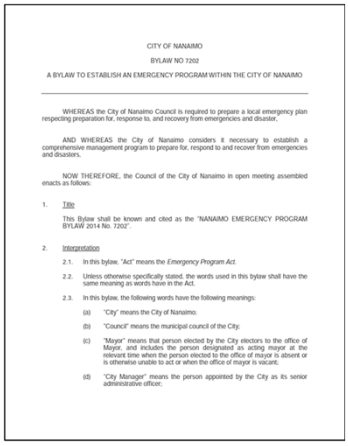
NANAIMO THE HARBOUR CITY
Nanaimo Emergency Program

3

CITY OF NANAIMO

Program Mandate

- Emergency Program Act
- City of Nanaimo Bylaw 7202
- Emergency Management Committee



CITY OF NANAIMO

BYLAW NO 7202

A BYLAW TO ESTABLISH AN EMERGENCY PROGRAM WITHIN THE CITY OF NANAIMO

WHEREAS the City of Nanaimo Council is required to prepare a local emergency plan respecting preparation for, response to, and recovery from emergencies and disaster;

AND WHEREAS the City of Nanaimo considers it necessary to establish a comprehensive management program to prepare for, respond to and recover from emergencies and disasters;

NOW THEREFORE, the Council of the City of Nanaimo in open meeting assembled enacts as follows:

1. Title

This Bylaw shall be known and cited as the "NANAIMO EMERGENCY PROGRAM BYLAW 2014 No. 7202".

2. Interpretation

2.1. In this bylaw, "Act" means the *Emergency Program Act*.

2.2. Unless otherwise specifically stated, the words used in this bylaw shall have the same meaning as words have in the Act.

2.3. In this bylaw, the following words have the following meanings:

(a) "City" means the City of Nanaimo;

(b) "Council" means the municipal council of the City;

(c) "Mayor" means that person elected by the City electors to the office of Mayor, and includes the person designated as acting mayor at the relevant time when the person elected to the office of mayor is absent or is otherwise unable to act or when the office of mayor is vacant;

(d) "City Manager" means the person appointed by the City as its senior administrative officer;

4

Emergency Program Act

- "6 (3) A local authority that is a municipal council or the board of a regional district must establish and maintain an emergency management organization to develop and implement emergency plans and other preparedness, response and recovery measures for emergencies and disasters…

5

City of Nanaimo Bylaw 7202

3.1. In accordance with the provisions of the Act, the Nanaimo Emergency Organization, comprising:

(a) The Local Authority;

(b) An Emergency Planning Committee; and,

(c) An Emergency Program Manager,

is hereby established.

5.4. The Emergency Planning Committee must:

(a) provide strategic direction and oversight to the Emergency Program Manager;

(b) approve and present to the Local Authority emergency plans and procedures developed by any Sub-committees established as needed.

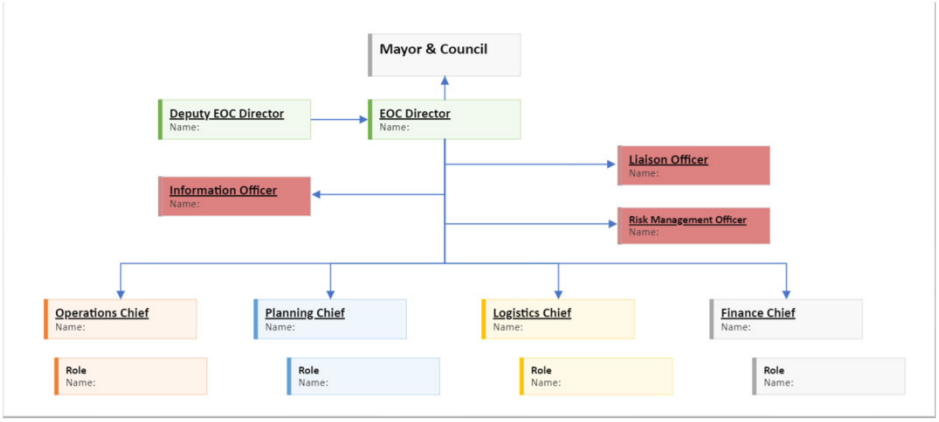
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Emergency Management Committee

- Provide strategic direction and oversight to the Emergency Program.
- Align the Emergency Program with all city departments related to public safety.
- Provide knowledge and facilitate resources to improve overall public safety outcomes.

7

Incident Notification to Council



8

EOC Roles

EOC Director	Accountable and responsible for managing the incident. Approves Objectives Reports to Mayor and Council.
Operations	Oversees all tactical operations at the Incident Site. Coordinates response resources.
Planning	Collects and displays information. Ensures accurate documentation. Anticipates risks.
Logistics	Sources all supplies, material, and personnel.
Finance	Tracks contracts, invoices, costs

9

Key Concepts

- Coordinated Response
- Span of control
- Flexible structure
- Transfer of Command
- Common terminology
- Management by Objectives

10

Emergency Program Act Updates

The Province is in the process of updating the Act to align it with the Sendai Framework.

1. Enhanced coordination with First Nations
   - We regularly engage with the SFN – example HRVA grant application.
   - Lisa Bhopalsingh is lead.
   - Tina Wesley is my counterpart.

2. Greater emphasis on Mitigation
   - The HRVA findings will inform this work.
     - Public education
     - Risk adaptation and avoidance strategies

11

Emergency Preparedness Week Themes

Themes

- Know the Hazards
- Build a Kit
- Make a Plan
- National Earthquake Early Warning System

Approach

- News release
- Preparedness tips to social media
- Emergency preparedness banner on the homepage of the website
- Section in the enews (My Nanaimo This Week)
- Voyent Alert Test

12